

Center Name: YMCA - Pinon Elem.			Address: 2921 Camino De Los Caballos Santa Fe, NM 87507			Phone: (505)603-8389																																																										
License Number: 63640	Issue Date: 10/24/2016	Expiration Date: 10/23/2017	Type: 2 Star + Child Care Center			Status: Licensed																																																										
Capacity Over Age 2: 100 Under Age 2: 0 Night Care: 0 Playground: 100						Census Over 2: 41 Under 2: 0																																																										
Days and Hours of Operation <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th><u>Monday</u></th> <th><u>Tuesday</u></th> <th><u>Wednesday</u></th> <th><u>Thursday</u></th> <th><u>Friday</u></th> <th><u>Saturday</u></th> <th><u>Sunday</u></th> </tr> </thead> <tbody> <tr> <td><u>Morning</u></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Opening Times:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Closed</td> <td>Closed</td> </tr> <tr> <td>Closing Times:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><u>Afternoon</u></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Opening Times:</td> <td>03:00 PM</td> <td>03:00 PM</td> <td>03:00 PM</td> <td>03:00 PM</td> <td>12:00 PM</td> <td></td> <td></td> </tr> <tr> <td>Closing Times:</td> <td>06:00 PM</td> <td>06:00 PM</td> <td>06:00 PM</td> <td>06:00 PM</td> <td>06:00 PM</td> <td></td> <td></td> </tr> </tbody> </table>										<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	<u>Morning</u>								Opening Times:						Closed	Closed	Closing Times:								<u>Afternoon</u>								Opening Times:	03:00 PM	03:00 PM	03:00 PM	03:00 PM	12:00 PM			Closing Times:	06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM		
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# of Classrooms: 1		Purpose: Semi-Annual		Date: 02/27/2017		Time: 03:00 PM																																																										
Comments provided a copy of new regs effective 10/01/2017. Conducted fire drill today 31children present went well. Good job.																																																																

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.40 A LICENSING REQUIREMENTS	Compliance
8.16.2.40 B CAPACITY OF A PROGRAM	Compliance
8.16.2.40 C, D INCIDENT REPORTING REQUIREMENTS	Not Inspected

Administrative Requirements

8.16.2.41 A ADMINISTRATION RECORDS	Compliance
8.16.2.41 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.41 C PARENT HANDBOOK	Compliance
8.16.2.41 D, 8.16.2.42 D CHILDREN'S RECORDS Deficiencies Of the 10children's records reviewed, 2is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.41form for the child(ren) with missing information. Regulation: 8.16.2.41D(2)(a) Corrective Action Plan Parents will be advised to review and add missing information. The program will review all children's records to ensure up-to-date emergency contact information is on file. Date to be Completed: 03/27/2017	Non-compliance
8.16.2.41 E PERSONNEL RECORDS	Non-compliance

Center Name: YMCA - Pinon Elem.	License Number: 63640	Date: 02/27/2017
Administrative Requirements		
<p><u>Deficiencies</u> From the review of staff records, it was determined that 6 out of 9 staff records does/do not include documentation of first-aid and cardiopulmonary resuscitation training onsite. See Staff Records 8.16.2.41 form for staff without verification of training. Regulation: 8.16.2.41E(1)(g)</p> <p><u>Corrective Action Plan</u> The program will obtain documentation of first-aid and CPR training and retain on file. Date to be Completed: 03/27/2017</p> <p><u>Deficiencies</u> The center failed to have 2 out of 9 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. Regulation: 8.16.2.41E(1)(f)</p> <p><u>Corrective Action Plan</u> The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction. Date to be Completed: 03/27/2017</p> <p><u>Deficiencies</u> From the review of staff records, it was determined that 1 out of 9 staff records does/do not include documentation of training by date, time, hours and area of competency or a training certificate. See Staff Records 8.16.2.41 form for staff with missing documentation. Regulation: 8.16.2.41E(1)(h)</p> <p><u>Corrective Action Plan</u> The program will obtain verification of all training and retain on file. Date to be Completed: 03/06/2017</p>		
8.16.2.41 F PERSONNEL HANDBOOK		Compliance
Personnel & Staffing		
8.16.2.42 A PERSONNEL AND STAFFING REQUIREMENTS		Compliance
8.16.2.42 B STAFF QUALIFICATIONS		Compliance
8.16.2.42 C TRAINING <p><u>Deficiencies</u> Current educators did not complete the Health and Safety Training training within three (3) months of the date these regulations were promulgated . Regulation: 8.16.2.42 C(2)</p> <p><u>Corrective Action Plan</u> All educators, regardless of the number of hours per week, will complete the above listed training. Date to be Completed: 03/06/2017</p>		Non-compliance
Services & Care of Children		
8.16.2.43 A GUIDANCE		Compliance
8.16.2.43 B PHYSICAL ENVIRONMENT		Compliance
8.16.2.43 C SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance

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Services & Care of Children		
8.16.2.43 D EQUIPMENT AND PROGRAM	Compliance	
8.16.2.43 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Compliance	
8.16.2.43 G SWIMMING, WADING AND WATER	Not Inspected	
8.16.2.43 H FIELD TRIPS	Not Inspected	
8.16.2.43 F OUTDOOR PLAY AREAS	Compliance	
Food Service		
8.16.2.44 B MEALS AND SNACKS	Compliance	
8.16.2.44 C KITCHENS <u>Deficiencies</u> The kitchen refrigerator does not have a working thermometer. Regulation: 8.16.2.44C(6) <u>Corrective Action Plan</u> A working thermometer will be obtained and placed in the unit. Date to be Completed: 03/27/2017	Non-compliance	
Health & Safety Requirements		
8.16.2.45 A HYGIENE	Compliance	
8.16.2.45 B FIRST AID REQUIREMENTS	Compliance	
8.16.2.45 C MEDICATION	Not Inspected	
8.16.2.45 D ILLNESSES	Compliance	
8.16.2.46 A-H TRANSPORTATION REQUIREMENTS	N/A	
Buildings, Grounds & Safety		
8.16.2.47 A HOUSEKEEPING	Compliance	
8.16.2.47 B PEST CONTROL	Compliance	
8.16.2.47 C MECHANICAL SYSTEMS	Compliance	
8.16.2.47 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance	
8.16.2.47 E EXITS AND WINDOWS	Compliance	
8.16.2.47 F TOILET AND BATHING FACILITIES	Compliance	
8.16.2.47 G SAFETY COMPLIANCE	Compliance	
8.16.2.47 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	
8.16.2.47 G, I PETS	N/A	

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Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Franchesca Archuleta
4:33 pm

02/27/2017

Maria Sandoval

02/27/2017

Surveyor: Franchesca Archuleta	Date	Facility Rep: Maria Sandoval	Date
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